

## SEMINOLE COUNTY PRE-APPLICATION INFORMATION REQUEST

**GENERAL STATEMENT:** The pre-application process is an informal exchange of ideas and information in response to information provided by the applicant. The information provided by Seminole County does not constitute a waiver of any requirements contained in the County's Land Development Code. The applicant will receive comments by email or by fax. Upon review of the project information staff or the applicant may request a pre-application meeting.

Email completed form with pdf attachments to [devrevdesk@seminolecountyfl.gov](mailto:devrevdesk@seminolecountyfl.gov)

**SEMINOLE COUNTY GOVERNMENT, DEVELOPMENT REVIEW DIVISION**

1101 E. First Street, Sanford, FL, 32771, West Wing, Second Floor, Phone (407) 665-7331

**OR FAX APPLICATION WITH ATTACHMENTS TO (407) 665-7456**

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

### PROJECT INFORMATION

PROPERTY APPRAISER ID #: \_\_\_\_\_

*Attach list of all parcel ID numbers associated with the project site.*

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

EMAIL ADDRESS (REQUIRED): \_\_\_\_\_

ADDITIONAL EMAIL ADDRESS: \_\_\_\_\_

DAYTIME PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_

FAX NUMBER: ( \_\_\_\_\_ ) \_\_\_\_\_

SUBJECT PROPERTY ADDRESS: \_\_\_\_\_

# OF ACRES: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROPOSED USE:  Commercial/Retail  Industrial  Office  Mixed-Use  Residential

CURRENT ZONING: \_\_\_\_\_

CURRENT USE: \_\_\_\_\_

REVIEW TYPE:  Site Plan  Subdivision:  Commercial  Single Family  
 Rezone *Current* \_\_\_\_\_ *Proposed* \_\_\_\_\_  
 Land Use Amendment *Current* \_\_\_\_\_ *Proposed* \_\_\_\_\_  
 Special Exception

REQUIRED ATTACHMENTS:

- ATTACH NARRATIVE WITH PROJECT DESCRIPTION
- ATTACH SITE MAP SHOWING THE EXISTING CONDITIONS
- ATTACH SITE SKETCH SHOWING THE PROPOSED DEVELOPMENT

**\*\*\*\*\* THIS BOX FOR STAFF USE ONLY \*\*\*\*\***

PROJECT MANAGER: \_\_\_\_\_

RECEIVE DATE: \_\_\_\_\_

COMMENTS DUE: \_\_\_\_\_

ATTACH PROPERTY APPRAISER DATA SHEET.

PREVIOUS REVIEWS OR APPROVALS ON SUBJECT PROPERTY:  
*(list project name and GUI number)*